

Internal Advert

DIVISION: Pelchem (SOC) LTD
DEPARTMENT: Corporate & Regulatory Affairs
VACANCY: Manager HSE
SALARY BAND: D1M
POST STATUS: Permanent Position
EC:

Be part of Pelchem, the sole fluorochemicals manufacturer and supplier in the Southern Hemisphere.

Dynamic changes in the industry combined with an increasing portfolio and the need to enhance the South African fluorochemicals sector has necessitated Pelchem to embark on an expansion and growth trajectory.

Job profile:

Manage the operational SHEQ department to ensure all Pelchem's Operational units comply with the Necs SHEQ INS System in terms of Safety, Health & Environment requirements. This position is also responsible for the effective and efficient implementation of departmental objectives in support of Pelchem's compliance with ISO 18001(45001), ISO 14001 (Environmental Management) Standards and Process Safety Requirements.

Key Performance Areas

- Risk identification and management, incident reporting and investigation, waste minimization, pollution prevention and control and various compliance activities. Implementation of various aspects of management systems in all areas of HSE.
- Maintains liaison with client representatives, company HSE staff, and regulatory bodies
- Administers the HSE programs at the direction of the line manager
- Audits HSE programs and site conditions at all work sites
- Oversees incident investigations and conducts investigations of incidents that could result in litigation
- Develops and presents recommendations and advises all levels of management to ensure balance between productivity and the safety of team members, sub-contractors and visitors

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- Measure and monitoring Pelchem 's Safety, Health and Environmental activities;
- Ensure compliance to SHEQ requirements and regulations;
- Observe all normal and abnormal high risk tasks;
- Manage inspections(AEL & Safety) as per schedules;
- Facilitate internal and external audits(ISO 9001,ISO 14001,ISO 18001 and Process Safety);
- Report to Management on SHEQ related issues and recommend improvements.

Safety Awareness Training

- Compile SHEQ training presentation;
- Conduct SHEQ Presentations for reporting to management and staff.

SHEQ Incidents

- Investigate Major and Minor SHEQ incidents.
- Safety & Environmental management.
- Ensure compliance to the AEL.
- Monitor & trend incidents of Safety ,Health and Environment(Air pollution, water pollution & spillages).
- Identify corrective measures and monitor implementation of corrective actions.

Emergency Planning

- Ensure Building Emergency plans are developed and reviewed.
- Ensure Building Emergency Exercise are adhered to.

Person Profile:

- Good inter-personal as well as verbal & written communication skills.
- Computer literate (MS Office, MS Outlook, Power Point).
- Good team player skills and time management.
- Must be able to work under pressure.

Qualifications and Experience:

- Requires knowledge of HSE programs, policies, procedures and processes
- Related Degree or equivalent preferred
- **5 years'** experience in HSE including 3 years in overseeing employees
- Experience working in a manufacturing environment or a comparable environment

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- Excellent interpersonal skill and ability to work independently and in a team
- Demonstrable proficiency in MS Office suite
- Excellent analytical, verbal and written communication skills
- Flexibility to be able to adapt behaviour to suit different situations and customers
- Experience in implementing and applying OHSAS 18001, ISO14001 and ISO9001.
- Excellent knowledge of SHE legislation and best practice.
- Excellent investigation capability and report writing skills.

Closing date: 25 February 2018

CONTACT PERSON

Ms. Khanyisa Maluleke

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Please forward your updated CV with certified copies of your educational qualifications to Khanyisa.maluleke@pelchem.co.za

GENERAL:

Should you not hear from us within 30 days of the closing date, please consider your application unsuccessful.